



Wednesday, 29 March 2017

LICENSING SUB-COMMITTEE

A meeting of **Licensing Sub-Committee** will be held on

Thursday, 6 April 2017

commencing at **9.30 am**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Pentney

Councillor Sykes

Councillor Thomas (J)

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For information relating to this meeting or to request a copy in another format or language please contact:

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LICENSING SUB-COMMITTEE AGENDA

1. **Election of Chairman/woman**
To elect a Chairman/woman for the meeting.
2. **Apologies**
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
3. **Minutes** (Pages 3 - 4)
To confirm as a correct record the Minutes of the meeting of a Sub-Committee held on 9 February 2017.
4. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
5. **Urgent items**
To consider any other items that the Chairman decides are urgent.
6. **Review of a Torbay Council Drivers' Licence** (Pages 5 - 26)
To consider a report on a number of complaints and other information relating to the conduct of the holder of a dual Hackney Carriage and Private Hire Drivers Licence.



Minutes of the Licensing Sub-Committee

9 February 2017

-: Present :-

Councillors Barnby, Stocks and Sykes

22. Election of Chairman/woman

Councillor Barnby was elected as Chairman for the meeting.

23. Apologies

It was reported that the membership of the Sub-Committee had been amended for this meeting by including Councillor Sykes instead of Councillor Thomas (J).

24. Minutes

The Minutes of the meeting of the Sub-Committee held on 19 January 2017 were confirmed as a correct record and signed by the Chairman. The Minutes of the meeting of the Sub-Committee held on 5 January 2017 were deferred to a future meeting.

25. Exclusion of the Press and Public

Prior to consideration of the item in Minute 26 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).)

26. Determination of an Application for the Grant of a Dual Hackney Carriage and Private Hire Drivers' Licence

Members considered an exempt report in respect of an application for a dual Hackney Carriage and Private Hire Drivers Licence. At the Hearing, the Applicant presented his application and responded to Members questions.

Decision

That the application for a Torbay Council Hackney Carriage and Private Hire Licence be granted.

Reason for Decision

Having carefully considered all the written and oral representations, Members resolved to grant the licence, despite initial reservations of the Applicant's convictions, and in particular the circumstances surrounding the applicant's conviction in 2010. On hearing the Applicants oral representation, Members were reassured by the apparent remorse shown and the clear willingness to turn his life around and take his current responsibility seriously. This demonstrated to Members a level of maturity expected by Members of a responsible person to hold such a licence.

27. Urban Edge Coffee, 54 Victoria Street, Paignton TQ4 5DS

Members considered a report on an application for a Variation to a Premises Licence in respect of Urban Edge Coffee, 54 Victoria Street, Paignton.

Written Representations received from:

Name	Details	Date of Representation
Safeguarding and Reviewing Service	Representation suggesting additional conditions should the application be approved.	16 January 2017
Applicant	Representation agreeing to the additional conditions suggested by the Safeguarding and Reviewing Service.	25 January 2017

Decision:

That the application for a Variation to a Premises Licence in respect of Urban Edge Coffee, 54 Victoria Street, Paignton be granted as applied for, subject to the additional conditions proposed by the Safeguarding and Reviewing Team, as agreed by the Applicant.

Reason for Decision:

Having carefully considered all the written representations, Members resolved to grant the licence having been satisfied that the additional conditions would promote the licensing objectives and seek to alleviate the concerns raised by the Safeguarding and Reviewing Team.

In concluding, Members noted there were no representations in respect of this application from any residents or any other Responsible Authority other than the Safeguarding and Reviewing Team.

Chairman/woman



Public Agenda Item: **Yes**

Title: **Review of a Torbay Council Drivers' Licence**

Wards Affected: **All**

To: **Licensing Sub-Committee** On: **6 April 2017**

Key Decision: **No**

Change to Budget: **No** Change to Policy Framework: **No**

Contact Officer: **Gary O'Shea**

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✉ E.mail: gary.oshea@torbay.gov.uk

1. What we are trying to achieve

- 1.1 This report asks Members to consider a number of complaints and other information relating to the conduct of the holder of a dual Hackney Carriage and Private Hire drivers licence and to determine on the facts laid before them, whether or not the licence holder continues to be regarded as a 'fit and proper' person to hold such a licence.

2. Recommendation(s) for decision

- 2.1 This matter must be determined on its individual merits and any supporting facts or testimony. Therefore, there is no recommendations. The options available to Members however, are highlighted in paragraph A3.1 of Annex 1 to this report.

3. Key points and reasons for recommendations

- 3.1 Under provision of the Local Government (Miscellaneous Provisions) Act 1976 (the 1976 Act), Torbay Council is the Licensing Authority in respect of Hackney Carriages, Private Hire Vehicles and their drivers within Torbay.
- 3.2 Sections 51 and 59 of the 1976 Act in conjunction with section 46 of the Town Police Clauses Act 1847 make provision for the licensing of drivers and state that a district council shall not grant a licence to drive a Private Hire or Hackney Carriage vehicle unless they are satisfied that the driver is a 'fit and proper' person to hold a driver's licence.
- 3.3 Section 51 (2) of the 1976 Act permits the Council to attach to the grant of a licence to drive a Private Hire vehicle 'such conditions as they may consider

reasonably necessary'. This provision extends to enabling the attachment of conditions on a dual licence as is issued in Torbay.

3.4 There is no prescribed test for 'fit and proper' laid down in legislation and it is therefore left to the individual Licensing Authorities to assess drivers and applicants under their own criteria. However, there is a wide scope for such assessment and certain processes have evolved over time which have stood up to scrutiny in the Courts and are therefore commonly accepted practices amongst the majority of Licensing Authorities.

3.5 Torbay has adopted a number of common practices for testing the 'fit and proper' status of drivers and applicants. These include, a group 2 standard of medical fitness, an enhanced Criminal Records Disclosure (DBS), a driving standards test (DSA), scrutiny of DVLA penalty points and a test of the knowledge of both the area and conditions pertaining specifically to Torbay and local licensing Policy. A recent addition to this is the requirement to test the right to live and work in the United Kingdom.

3.6 Section 61 (1) of the 1976 Act states that a district council may suspend or revoke or refuse to renew the licence of a driver of a Hackney Carriage or a Private Hire vehicle on any of the following grounds:—

(1) (a) that he has since the grant of the licence—

(i) been convicted of an offence involving dishonesty, indecency or violence; or

(ii) been convicted of an offence under or has failed to comply with the provisions of the Act of 1847 or of this Part of this Act; or

(b) any other reasonable cause.

3.7 Section 61 (2) of the 1976 Act states:

(2) (a) Where a district council suspend, revoke or refuse to renew any licence under this section they shall give to the driver notice of the grounds on which the licence has been suspended or revoked or on which they have refused to renew such licence within fourteen days of such suspension, revocation or refusal and the driver shall on demand return to the district council the driver's badge issued to him...

(b) If any person without reasonable excuse contravenes the provisions of this section he shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 1 on the standard scale.

3.8 Under Section 61 (2A) a suspension or revocation of a drivers' licence takes effect at the end of a period of 21 days beginning with the day on which the notice is given to the driver. However, under section (2B) any suspension or revocation may take immediate effect if it is deemed to be necessary in the

interests of public safety. In such circumstances the notice given to the driver notifying of the suspension or revocation must include a statement and explanation as to why section (2B) has been deemed necessary.

- 3.9 This report follows receipt of a number of complaints relating to the alleged actions and demeanour of a Licenced Driver as set out in the exempt appendices, the named driver has been a licensed driver with this Authority since June 2007. The complaints are attached as exempt **Appendix 1** to this report and a transcript of an interview conducted with the Licenced Driver on 15 February 2017 where the allegations were discussed is attached at exempt **Appendix 2**.
- 3.10 There have been two previous disciplinary matters, which are outlined in annex 1 of this report and relevant warning letters as set out in exempt **Appendix 3**. The dates of the previous warnings are, 17 November 2011 and 31 August 2016.
- 3.10 There is a right of Appeal to the Magistrates' Court as provided under section 61 (3) of the 1976 Act against the Licensing Sub-Committee decision. Such an appeal must be lodged within 21 days from the date of a Notice following the decision.

For more detailed information on this proposal please refer to the Supporting Information.

Frances Hughes
Assistant Director Community and Customer Service

Annex 1 - Supporting information

A1. Introduction and history

A1.1 Under provision of the Local Government (Miscellaneous Provisions) Act 1976 (the 1976 Act), Torbay Council is the Licensing Authority in respect of Hackney Carriages, Private Hire Vehicles and their drivers within Torbay.

A1.2 Sections 51 (in respect of Private Hire drivers) and 59 (in respect of Hackney Carriage drivers) of the Act state that a district council shall not grant a licence to drive a Private Hire vehicle or Hackney Carriage unless they are satisfied that the driver is a 'fit and proper person to hold a driver's licence'.

A1.3 The test for 'fit and proper' as it applies in Torbay is outlined in paragraph 3.5 of the report.

A1.4 Between 15 December 2016 and 20 January 2017 a number of complaints have been received against the Licenced Driver named in the exempt appendices. Due to the content and number of complaints received and in consideration of two previous warnings issued by officers to the Licenced Driver on 17 November 2011 and 31 August 2016 respectively this matter has been referred to Members in order that consideration may be given as to whether the Licenced Driver remains a 'fit and proper' person to be the holder of a drivers' licence issued by this Authority.

A1.5 The two previously issued warnings sent to the Licenced Driver relate to the following:

17 November 2017 – The Licenced Driver as named in the exempt appendices received a written warning from Steve Cox, Environmental Health Manager regarding the use of inappropriate language and the ejecting of customers from his vehicle without having had a reasoned conversation with them. The Licenced Driver had admitted to these allegations and a warning at the time seemed the most appropriate course of action.

31 August 2016 – The Licenced Driver as named in the exempt appendices received a caution from the Police regarding an allegation of common assault of a passenger that he had conveyed from Paignton to Torquay. The matter was looked into by officers at the time and it was noted that the Licenced Driver had volunteered the information to the licensing department soon after the incident occurred and before the caution was administered. The reporting of this matter was noted to be in accordance with the conditions as laid out in the licence to drive a Hackney Carriage or Private Hire vehicle. Given the time that had elapsed since the 2011 warning, the early reporting of the incident by the Licenced Driver and the circumstances of the case this matter too was dealt with by way of written warning as to future conduct.

A1.6 The full complaints that have been received since the warnings as outlined in paragraph A1.5 (above) are attached as exempt **Appendix 1** and relate in the first instance to an allegation from a member of the public of assault. This matter was reported to the Police who attended the scene, however, they did not interview the Licenced Driver, who had left the scene by the time they arrived. The Licenced Driver also advises that he has not been contacted by the Police in

relation to this event. In recent weeks the Police have advised the Licensing team that they are not looking further into the matter and will leave it to the Licensing Authority to consider the merits of any further action.

A1.7 Following the initial complaint from a member of the public a complaint was received from a licensed driver on 20 December 2017, where he stresses concern over loss of trade due to the disciplinary record, behaviour and style of driving of the Licenced Driver named in the exempt appendices.

A1.8 On 30 December a petition was received which was purportedly signed by 10 drivers and 16 passengers, however, this does not comply with standard accepted format of a petition as it does not contain individually headed pages, nor does it list names and addresses of signatories. In view of this it was accepted as one potential complaint and not regarded as a bona fide petition. However, in view of the previous history of the licence holder, the previous complaints received and the duty of care that the Licensing Authority holds with regard to the travelling public, attempts were made to contact some of the signatories where it was possible to do so. The purpose of the contact was to ascertain the full nature of the complaints and to gauge as much detail from them as possible.

A1.9 Following the contacting of the signatories, further information was received between 15 and 20 January 2017 stating concern over matters such as racism, dangerous or inappropriate driving, aggressive behaviour and basic demeanour and attitude of the Licenced Driver. These are also included in the attachment to this report at exempt **Appendix 1**.

A1.10 The Licenced Driver attended an interview at the Council offices, which took place on 15 February 2017. The interview was conducted by Gary O'Shea, Principal Licensing Officer. Nobody else was present, however, the full content of the meeting was transcribed and sent to the Licenced Driver, who agreed subsequently that it is a true reflection of the discussion that took place. This is attached at exempt **Appendix 2**.

A1.11 Given the number of complaints and facts as outlined in exempt Appendix 2, it is deemed appropriate that the relevance of these matters in relation to the 'fit and proper' status of the Licenced Driver should be considered by Members of the Licensing Sub-Committee.

A1.12 Torbay Council's Hackney Carriage & Private Hire Licensing Policy states;

In setting out its Policy, the Licensing Authority seeks to promote the following objectives:

- *The safety and health of drivers and the public;*
- *Vehicle safety, comfort and access;*
- *To prevent crime and disorder and to protect the public;*
- *To encourage environmental sustainability.*

Public safety is paramount, and this Licensing Authority seeks to ensure through its licensing regime that all taxi and private hire vehicles are fit for purpose and that their drivers and/or operators are fit and proper persons.

A1.13 Torbay Council's Hackney Carriage & Private Hire Licensing Policy goes on to

say;

1 General Policy

1.1 *Each case will be decided on its own merits.*

1.2 *The Licensing Authority has a duty to ensure, so far as possible, that applicants are 'fit and proper' persons to hold licences and in the absence of a judicially approved definition of "fit and proper", the Licensing Authority use the test of:*

"Would the Officer charged with the ability to grant a licence allow their son or daughter, spouse or partner, mother or father, grandson or granddaughter, or any other person for whom they care, to get into a licensed vehicle with the applicant alone"

The wording of this test originates from Button, J. T. H. (1999), Taxis – Licensing Law and Practice, Butterworths, London.

1.3 *The overriding consideration is the safety of the public. The Licensing Authority has a duty to ensure so far as possible that those licensed to drive hackney carriage and private hire vehicles are suitable persons to do so, that they are safe drivers with good driving records and adequate experience, sober, courteous, mentally and physically fit. An aspect of this is the extent to which previous convictions, including but not limited to convictions of dishonesty, sexual offences, traffic offences, violence and drugs, indicate that a person is not a 'fit and proper' person and would not take advantage of passengers or abuse or assault them.*

A1.14 There is a right of Appeal to the Magistrates' Court against the Licensing Sub-Committee decision. Such an appeal must be lodged within 21 days from the date of a Notice following the decision.

A2. Risk assessment of preferred option

A2.1 Outline of significant key risks

A2.1.1 Under current Policy and in full consideration of the overriding requirement to protect the safety of the travelling public, this is a matter that Officers consider best suited to determination by Members of the Licensing Sub-Committee.

A2.1.2 There are risks both potentially to the public and but to the Council also if a key decision were to be taken without full consideration of the facts. By placing this matter before a Licensing Sub-Committee, such risks are reduced as full consideration may be given in an open and transparent manner of all relevant facts.

A3. Options

A3.1 The options are:

- (i) to formally warn the Licenced Driver and/or to add conditions to the

scope of the Licenced Driver's Torbay Council Driver's Licence;

- (ii) to suspend the Licenced Driver's Torbay Council Driver's Licence, with or without immediate effect, as outlined in paragraph 3.8 of the report which may or may not include the addition of conditions to the scope of the licence as deemed appropriate;
- (iii) to revoke Licenced Driver's Torbay Council Driver's Licence with or without immediate effect as outlined in paragraph 3.8 of the report;
- (iv) to do nothing.

A4. Summary of resource implications

A4.1 There are some resource implications if there is an Appeal to the Magistrates' Court.

A5. What impact will there be on equalities, environmental sustainability and crime and disorder?

A5.1 There are no environmental sustainability issues. Whilst this report brings a number of matters to Members' of the Licensing Sub-Committees attention, there are no criminal convictions other than the caution from 2016, as referred to in this report. In view of this, any crime and disorder impact is best assessed by the Licensing Sub-Committee having determined the facts. If any potential for further crime and/or disorder on the balance of probability is deemed likely or possible, then this may lead Members to consider whether the Licenced Driver as named in the exempt appendices meets the 'fit and proper' criteria. It is important to note however, this is not the only consideration.

A6. Consultation and Customer Focus

A6.1 There has been no public consultation on this matter and there is no requirement for the Licensing Sub-Committee to consult the public in this matter.

A7. Are there any implications for other Business Units?

A7.1 There are no implications for other business units.

Documents available in members' rooms

None

Appendices

Appendix 1 – Complaints Received

Appendix 2 – Transcript of Interview with Licenced Driver

Appendix 3 – Council Warning Letters

Background Papers:

The following documents/files were used to compile this report:

Torbay Council's Hackney Carriage & Private Hire Licensing Policy 2016

Documents supplied by the applicant, as referred to above.

Document is Restricted

Document is Restricted

Document is Restricted